

**Cumberland County Consumer and Family Advisory Committee  
(CFAC)**

Members Present: Alex V., Lavern O., Bert B., Paula B., Joan H., Thea D., Sheila L., Lillie H.

Staff Present: Nay H., Phyllis P., William H. R., Latoya C.

Topic	Discussion	Action
Welcome and Introductions	The meeting was called to order at 5:30p.m. by CFAC Chair Alex V. Welcome and Introductions were made and 8 CFAC members and 5 staff members were present.	
Review and Approval of Minutes	The October 23, 2008 minutes were reviewed and Eric F. wanted to clarify that an orientation packet sample from Wake County was provided to Alex V.(reference: pg. 3 – Recruitment). Bert B. made a motion to accept minutes with amendment and the motion was seconded by Joan H. The committee unanimously agreed to accept the October 23, 2008 minutes with notated amendment.	Amendment was noted and will be reflected in November 6, 2008 CFAC Minutes.
Announcements	<p>William H. R. announced that a Target Unit Training was held November 3, 2008 and facilitated by Walter Vincent in room 426 at CCMHC at 711 Executive Place. William H. R. informed the committee that the new process will involve review and approval from the North Carolina Department of Health and Human Services for all target unit referrals and will be effective November 15, 2008. Providers that missed the November 3, 2008 training can participate in teleconference training on Wednesday.</p> <p>Another resource on housing for the disabled - The Arc of NC at <a href="http://www.ARC.com">www.ARC.com</a>. <a href="http://arcnc.org">arcnc.org</a> (correction approved at the 12/4/08 CFAC meeting).</p> <p>New CAP/MR/DD Manuals will be put out on December 15, 2008.</p>	

Announcements	<p>CFAC minutes are now available on the CCMHC website under Consumer and Families.</p> <p>Eric F. informed the committee that there will be millions of dollars worth of budget reductions for mental health services across the state.</p>	
Handouts and Discussion	<ul style="list-style-type: none"> <li>▪ NCDHHS October 21, 2008 Memorandum – New Juvenile Justice-Behavioral Health Initiative</li> <li>▪ NCDHHS October 29, 2008 Memorandum – CAP-MR/DD Update</li> <li>▪ NCDHHS November 3, 2008 Memorandum – Implementation #50</li> <li>▪ US Department of Veterans Affairs – VA To Deploy Mobile Counseling Centers Across America</li> <li>▪ September 2008 Monthly Report on Community Support Services</li> <li>▪ Targeting Program Referral Packet/Targeting Program Regions</li> </ul>	<p><b>**Please read all handouts**</b></p> <p>Committee members will bring any questions they have in regards to updates and bulletins to the December 4, 2008 meeting and Eric F. will address them via e-mail.</p> <p><b>**Please read all handouts**</b></p>
Information Sharing	<p>Bert B. shared that there will be a Crisis Intervention Training (CIT) on November 20, 2008 in room 124 at CCMHC, 711 Executive Place.</p> <p>Alex V. shared a copy of the 2009 Medicare book and advised committee members to speak with their payee if they have any questions and/or concerns.</p> <p>Thea D. shared that she attended a N.A.M.I conference where she attended workshops and meetings for consumers and contracts with LMEs to set up family to family meetings were discussed.</p> <p>Committee members discussed CFAC By-Laws and Eric F. informed everyone that CFAC could have as many members as they wanted as long as they are in multiples of threes to show an even distribution of disability representation. Members also discussed and voted that a formal request for a break could be made without losing membership. Joan H. asked if</p>	

Information Sharing	<p>unreported could replace unexcused when referring to committee</p> <p>members' absences and members voted and unanimously agreed that it should. The committee then voted and unanimously agreed that if a committee member has six consecutive unreported absences that a formal leave of absence would be requested. Alex reported that a final draft of the CFAC By-Laws will be available December 4, 2008</p>	
Closing, Additions to Agenda, Next Meeting	<p>The meeting adjourned at 7:05p.m. A retreat for CFAC issues, questions concerning the September 2008 Monthly Report on Community Support Services, and follow up on the Excellence Awards Banquet in Pinehurst, NC will be added to the agenda for the next meeting on December 4, 2008 at 5:30p.m in room 124.</p>	